

**PHOENIX HALL HIRE RATES****01/09/2019 - 31/03/2021****ALL RATES ARE PER HOUR UNLESS STATED**

FROM 01/09/2019					<u>EXTERNAL USE OF</u>
<u>HOURLY CHARGES</u>	<u>MAIN HALL and SERVERY</u>	<u>COMMITTEE ROOM</u>	<u>MAIN HALL + SERVERY + KITCHEN</u>	<u>WHOLE BUILDING</u>	<u>CHAIRS / TABLES HIRE</u>
LOCAL RESIDENTS for private function	£12.00	£5.00	£15.00	£20.00	£8.00 / round table & 8 chairs
NON-RESIDENTS for private function	£14.00	£6.50	£17.00	£23.50	£10.00 / round table & 8 chairs
CLUBS / CLASSES / SOCIETIES run by residents	£10.00	£5.00	£13.00	£15.00	insurance is hirers own
CLASSES run as a BUSINESS by non-residents	£15.00	£7.00	£18.00	£25.00	
COMMERCIAL / BUSINESS HIRE	£20.00	£10.00	£23.00	£33.00	
<b>CHARGES - OTHER</b>					
HALF DAY 0800 - 15.00	£50.00	£20.00	£60.00	£80.00	
HALF DAY 15.00 - 00.00	£50.00	£20.00	£60.00	£80.00	
HALF DAY 0800 - 15.00 Residents / Clubs	£30.00	£15.00	£39.00	£54.00	
HALF DAY 15.00 - 00.00 Residents / Clubs	£30.00	£15.00	£39.00	£54.00	
WEEKEND / FULL DAY 0800- 00.00 PER DAY	£80.00	£30.00	£100.00	£130.00	
USE OF LOCKED STORE	£1.00	PER WEEK			
MAIN KITCHEN CROCKERY & CUTLERY	£1.00	PER PLACE SETTING PER HIRE			

**Hirers must sign in and sign out on the sheet provided by the entrance. A condition of Hall Insurance.****The use of the Hall and its grounds is at the Hirers own risk.****Hire Agreement takes precedence over these guide notes.****Residents:**

Inhabitants of Netheravon, Fittleton and Haxton only.

**Clubs/Classes/Societies run by residents**

You must be resident and the booking must be of direct benefit to the residents of the villages to attract these rates.

**Classes run as a Business**

These rates are for businesses using the Hall as a venue.

**Hirers:**

Hire times include set up and clean up time.

All hire charges are inclusive of lighting, heating and water. Supplementary heaters and lights must be switched off at the end of the hire period.

Cleaning equipment is provided in the cupboard off the entrance hall.

You **must leave the Hall room(s) clean and tidy**, noting any fault(s) on the sheet provided by the entrance.

Use of red function chairs and tables (if required) is included in the hire charge, please return them to the store when finished.

A deposit of £50 will be taken from all non-regular hirers. Damages will be charged &amp; deposit only refunded after the Hall has been checked.

**Notes:**

When hiring Hall tables and chairs for use at a different site a deposit of £50 will be charged. Transport to/from is hirer's responsibility.

Use of kitchen does not include use of crockery /cutlery/glassware. The separate hire charge is £1/place setting.

A deposit of £100 will be taken for hire of the crockery/cutlery/glassware. Refunded once they have been assessed as undamaged. Breakages will be charged at replacement cost.

Use of utensils and dishwasher in the main kitchen is included if hiring the kitchen. Tablecloths, aprons and tea towels are provided.

Use of the servery is included in the Main Hall hire. A small kitchen is available off the Committee room when that room is hired.

Main door key is available from the Booking Clerk.